



September 2, 2026

Dear Parents,

Please find below the information pertaining to the Book Sale and Uniform Sale:

- Book Sale starts on **Wednesday, September 9, 2026** and ends on **Thursday, September 17, 2026** from **8:00 am to 1:30 pm**. Sale dates are organized alphabetically as your family name appears on the report card and the school fees invoice. See the "Book Sale Calendar" below for your family name, date and time.
- The Book Sale includes **all classes** from KG1 through 3rd Secondary including IBDP1 and IBDP2.
- The school will provide the space for the Book Fair that will take place between families and will not be involved in the process. The Book Fair will run from Wednesday, September 9, until Thursday, September 17, 2026, in Grade 3 outdoor playground from 8:00 am to 1:30 pm.
- Thanks to your past donations, we were able to support many students with school books. If you wish to donate this year, please submit your books to your child's division administration. We kindly ask that donated books are in good condition and that consumable items are not included.
- Parents with any academic or financial issue must refer to the school administration **before** the Book Sale week, or on the designated day for their family name during the Book Sale week.
- Steps to follow on your Book Sale Day:
 1. Pick up your booklists and **prepare them before proceeding to the cashiers**. Please note that helpers are ready to support in checking the booklists.
 2. **Take a sequential number, and kindly wait for your turn to proceed to the cashier.**
 3. Proceed to the cashier to settle your invoice. The invoices will be issued in US Dollar. **Payments are accepted only in LBP or USD in cash**. Please ensure you have smaller bills and change on hand to facilitate transactions.
 4. Bought items including books, booklets and stationery will be delivered to the student in class.
 5. Keep your receipts and vouchers for inquiries or returns. Returns will not be accepted outside the specified deadline.
 6. Car stickers for parents of students in preschool and lower elementary divisions, who pick up their children will be delivered at the welcome area, and a photocopy of car registration document is required.
- **The Uniform Sale is also organized alphabetically between Wednesday, September 9, 2026 and Thursday, September 17, 2026.** Starting Monday, September 21, 2026, the uniform shop will be open regularly from 8:00 am until 1:00 pm. **No Uniform Sale** on Friday, September 18, 2026.
- Thanks to your uniform donations, we were able to develop a free donation uniform station. Only one unit of any item can be given to a child to be able to reach as many families as possible. Moreover, to maintain this service, we are ready to receive your uniform donations anytime.
- **Bus registration must be confirmed during Book Sale dates.**

During the Book Sale week, the school administration regrets not being able to serve you regarding any unresolved academic or financial issue prior to or beyond your designated date.

September 2026						
Book Sale and Uniform Sale Calendar						
Wednesday	Thursday	Friday	Monday	Tuesday	Wednesday	Thursday
9 A	10 BCDE	11 FGH	14 IJKL	15 MNO	16 PQRS	17 TUVWXYZ
Sale hours are from 8:00 am to 1:30 pm						